



Ordinance No. SP- 38, S-92

ORDINANCE

AUTHORIZING THE PAYMENT OF OVERTIME PAY AT FIFTY PESOS (P50.00) PER HOUR FOR COMPULSORY OVERTIME SERVICES RENDERED BY PERSONNEL OF THE OFFICE OF THE CITY SECRETARY WHO OFFICIALLY AND ACTUALLY SERVE AS MEMBERS OF THE SECRETARIAT OF THE QUEZON CITY COUNCIL DURING ITS SESSIONS AND COMMITTEE MEETINGS, INCLUDING PERSONNEL OF THE SAME OFFICE WHO ARE OFFICIALLY AND ACTUALLY TASKED WITH THE PREPARATION AND PRODUCTION OF AGENDA AND MINUTES OF THE QUEZON CITY COUNCIL AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE.

Introduced by Councilor Godofredo T. Liban II and Vice Mayor Charito L. Planas.
Co-Introduced by Councilors Guillermo C. Altuna, Alberto M. Galarpe, Victor V. Ferrer, Jr., Reynaldo A. Calalay, Joseph Peter S. Sison, Emilio G. Tamayo, Antonio L. Sioson, Moises S. Samson, Melencio M. Castelo, Ma. Fresca M. Biglang-awa, Reynaldo N. Medina, Antonio V. Hernandez (Anthony Alonzo), Marciano P. Medalla, Connie S. Angeles, Herbert M. Bautista, Michael T. Defensor, Franz S. Pumaren, Cesar A. Dario, Jr., Eufemio C. Lagumbay, Bayani V. Hipol, Alfredo A. Francisco (Fred Montilla), Ramon G. Mathay, Herminio "Butch" C. Bautista and Roberto A. Miguel.

WHEREAS, the Secretariat is a vital and indispensable component of the City Council whose sessions and committee meetings oftentimes extend beyond the regular working hours, thus, requiring and enjoining the members of the Secretariat to render "compulsory" overtime services;

WHEREAS, the personnel under the Office of the City Secretary who are officially assigned with the preparation and production of Agenda and Minutes of the City Council has a "deadline" to meet and they cannot complete their assigned task within the time frame during regular working hours, thus requiring them to render "compulsory" overtime services;

WHEREAS, presently the aforementioned personnel are not being paid their equivalent Overtime Pay for "compulsory" overtime services rendered but are merely given a "Meal and Transportation Allowance" at a very minimal amount of Fifty Five Pesos (P55.00) for every three (3) hours;

[Handwritten signatures]

WHEREAS, under Section 458 (a)(i)(viii) of the Local Government Code of 1991, the City Council has the power to determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from City funds and provide for expenditures necessary for the proper conduct of programs, projects, service and activities of the City Government;

WHEREAS, to give justice to the said members of the Secretariat and personnel who cannot leave the ongoing Council Sessions and committee meetings as well as those who are tasked with the preparation and production of Agenda and Minutes of the City Council who, because of circumstances beyond their control, are required, enjoined and constrained to render "compulsory" overtime services, there is a need to compensate them with just and fair Overtime Pay;

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF QUEZON CITY IN SESSION ASSEMBLED:

SECTION 1. The payment of Overtime Pay of Fifty Pesos (P50.00) per hour is hereby authorized for "compulsory" overtime services rendered by personnel of the Office of the City Secretary who officially and actually serve as members of the Secretariat of the Quezon City Council sessions and committee meetings, including personnel who are officially tasked with the preparation and production of Agenda and Minutes of the City Council.

SECTION 2. Any fraction of an hour for more than thirty (30) minutes shall be considered as one (1) hour for purposes of computing the Overtime Pay authorized under the preceding section.

SECTION 3. The rate of Overtime Pay authorized under the next preceding section shall apply equally to all personnel covered by this Ordinance irrespective of their individual monthly salary rate except the City Secretary and his Assistant.

SECTION 4. No personnel covered by this Ordinance shall receive an Overtime Pay in any given month in an amount more than fifty percent (50%) of his/her basic salary rate per month.

SECTION 5. The City Secretary shall prepare and submit to the Presiding Officer an official list of personnel, with their corresponding duties and responsibilities, who shall serve as members of the Secretariat and those who shall have the official duty and responsibilities of preparation and production of Agenda and Minutes of the City Council.



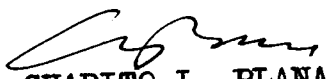
The City Secretary shall have the power to make changes of the aforementioned official list from time to time for the purpose of improving the delivery of services to the City Council and its regular standing committees.

SECTION 6. The City Secretary shall have the power to formulate and issue Internal Office Order for the proper implementation of this Ordinance.


SECTION 7. The amount of Two Hundred Twenty-Three Thousand Pesos (P223,000.00) is hereby appropriated from the salary savings of the Office of the City Secretary, which amount shall be incorporated in the 1993 Annual Budget for personnel services under said office.

SECTION 8. This Ordinance shall take effect on January 1, 1993.

ENACTED December 3, 1992.


CHARITO L. PLANAS
Vice Mayor
Presiding Officer

ATTESTED:


SOTERO O. LAUDE
Acting Asst. City Secretary

APPROVED: 2-12-93


ISMAEL A. MATHAY, JR.
City Mayor